

BERKHAMSTED BOWLS CLUB

COMMITTEE MEETING

MONDAY 3 FEBRUARY 2025

The minutes underneath are an un-certified record of the committee meeting held on 3 February 2025. It is planned that these minutes, subject to correction of errors or omissions, will be ratified at the next committee meeting to be held on 24 March 2025

AGENDA

Present

Kevin Clarke (KC)	Chairman
Alison Maddison (AM)	Recruitment and Membership
Colin Shortall (CS)	Treasurer
Sarah Marshall (SM)	Club Member without Portfolio
Phillip Clarke (PC)	Men's Selection Panel
John Bell (JB)	Minutes

		ACTIONS
1	Welcome KC welcomed everyone and thanked them for attending	
2	Apologies for absence Lesley Brown (LB) Club Secretary Tony Howard (TH) Fixtures Secretary Kay Lingwood (KL) Ladies Selection Panel	
3	Approval of minutes held 05/11/2024 Superceeded and covered by today's meeting and the previous AGMs	
4	Matters Arising from the previous minutes Covered by today's meeting	
5	Treasurer Update CS forecasted full year 2024-25 club accounts would equate to an estimated outflow of £9k(ie loss) for the year to September. This incorporates £6k of clubhouse costs (assuming no Grants). This will place a strain on our bank reserves reducing from £34k to c£25k. However we have lots of opportunities to influence our club's profitability by having a similar social calendar as we did in the year previous, which is not a given. He also pointed out that c£25k (quantifiable as only a couples state pension) in the bank was insufficient and a figure more like £50k was preferable.	

	<p>However, loft insulation and the sealing of windows will provide electricity cost savings next winter but unlikely to influence our costs this Financial Year to September</p>	
6	<p>Fixture Dates TH has provided an update on all fixtures to date and will produce a draft for the committee by the next meeting. Further dates include Green Day 9 April, Open to Season Evening 11 April with the season starting on the 16 April</p>	<p>Action LB and TH to agree</p>
	<p>The Open to Season Evening could include entertainment</p> <p>It was agreed that provisional dates of cup competitive games, dependant on progress, should be included in the Fixture Programme but should be highlighted in another colour so liasion with Peter Batchelor required regarding printing format changes</p>	<p>Action Sheila Bell to provide details</p> <p>Action TH and Gary Fisher</p>
7	<p>Revised Constitution KC and the committee congratulated AM on an excellent piece of work updating the document with new material whilst some comments have been moved across to the Club Handbook for ease of updating. The document was also sent to PC and JB at the meeting for their comments. It was thought agreement to this revised document might be best managed by using the WhatsApp community with “yes” “no” options or a similar voting system</p>	<p>Action AM</p>
8	<p>Recruitment There are three dates for recruitment opportunities being the Big Bowls Weekend scheduled for 23 Friday May starting 5pm and Saturday 24 May 2pm with an Open Day on 27 April starting 2pm</p> <p>This is a number one priority for the club and includes Weekend Membership with “younger” members encouraged to join. It is planned for other sports clubs (golf, tennis) and local businesses to be targetted. Also incentives for club members to recruit new members is planned</p> <p>Social media is being prepared prior to the start of the season</p>	<p>Action KC</p> <p>Action AM</p> <p>Action KC</p>

<p>9</p>	<p>Safeguarding Officer New rules dictate that each club must have at least one safeguarding officer, currently we have only Becky Davis KC will look into reviewing his safeguarding position.</p> <p>Also safeguarding must be an agenda item at each committee meeting</p>	<p>Action KC</p> <p>Action LB</p>
<p>10</p>	<p>Events Manager All club events must be notified to Sheila Bell using the appropriate Events Booking Form in order that the clubhouse and rinks, as necessary, are booked out</p>	<p>Action All members Sheila Bell</p>
<p>11</p>	<p>40th Anniversary Celebrations The Friends of English Bowling (FOEB) are booked for 13 May at the start of the season. The “SuperGala” is scheduled for 26th May and this is a specific “one off” by the club, for the club and some clubs have already accepted. Further clubs to be invited. This is seen as a potential for local sponsorship to help with funding</p> <p>A county game will be scheduled at the end of the season as will a “Back to the Future” 1985 themed event with firm dates to be given to Sheila Bell</p>	<p>Action CS</p>
<p>12</p>	<p>Feedback re Kit Meeting SM updated the meeting with ideas on the transition for the club to move to similar tops and trousers. This will include “Neon” styled tops which are being made up in order that members can look at along with further clothing samples. This is work-in-progress</p>	<p>Action SM and sub group</p>
<p>13</p>	<p>Future Proposed Club Expenditure All proposed club expenditure to be identified to CS in order that it can be factored in. DBC to be approached regarding improvement repairs to the parking area outside the club</p>	<p>Action CS</p>
<p>14</p>	<p>Club Open Days Covered under Item 11</p>	
<p>15</p>	<p>Clubhouse update ML had provided a report on the current issues with the clubhouse and had received a quote for loft insulation covering materials, installation and a potential storage and shelving area. Further quotes awaited</p>	<p>Action ML</p>

<p>16</p>	<p>Greenkeeper Update A replacement for Kevin Brazier has been identified, Mark Holey, and contracted to work every Wednesday, therefore, grass cutting will take place on Fridays and Mondays. He is currently the groundsman at Northchurch & Dunstable Cricket Clubs which have won many accolades in recent years</p> <p>The new Greenkeeper will be undertaking the same work as Kevin Brazier for a one year trial and mentored by Kevin starting in early April</p>	
<p>17</p>	<p>Fence/Boundary Repair Insurance funds have been released and repairs are scheduled for February</p>	<p>Action KC</p>
<p>18</p>	<p>Presentation Evening This is booked for 15 November at 18.30, the venue will be Berkhamsted Golf Club</p>	
<p>19</p>	<p>Deferred Items The Dacorum Mural Project will be on the front of the club house, agreed by DBC, via a digital artwork</p> <p>Clubhouse Hire for club members, and others, will be reviewed at the next committee meeting. It was agreed that all such events should have at least two club members present</p> <p>Honorary Life Membership criteria will be reviewed at the April or May committee meeting</p>	<p>Action KC</p>
<p>20</p>	<p>AOB AM reported that the Herts Portal meeting had positive results and that she is set up as “Administrator” with further actions to be completed</p> <p>LB had requested that in future it should be announced if any meeting is to be recorded <u>before</u> the meeting commences</p> <p>There was a very good response from the Bridgewater Symphonia who had a good social event at the clubhouse</p> <p>The Berkhamsted Rotary club is scheduled for 24 June but resourcing of this event has to be discussed at the next committee meeting as will the pre-season coaching. Hemel Hempstead Rotary club meeting scheduled for 6 August.</p>	<p>Action AM</p> <p>Action LB</p>

	<p>LB raised a query through AM about the length of the Weekend Membership trial period. Both 1 year and 2 years were mentioned at the AGM without a clear resolution so the Committee agreed it should be reviewed annually on its uptake and success</p>	
21	<p>Next Meeting This is scheduled for 24 March at 16.30</p>	