

BERKHAMSTED BOWLS CLUB

COMMITTEE MEETING

SUNDAY JANUARY 11TH 2026

These minutes underneath are an uncertified record of the committee meeting held on Sunday Jan 11th 2026. It is planned that these minutes, subject to correction of errors or omissions, will be ratified at the next committee meeting – March 6th 2026.

Present

Alison Maddison (AM)	Chair
Kevin Clarke (KC)	Men's Selection Panel
Becky Davis (BD)	Club Secretary
Colin Shortall (CS)	Treasurer
Kay Lingwood (KL)	Ladies Captain
Sarah Marshall (SM)	Club Member without Portfolio
John Bell	Minutes

	Welcome AM welcomed all attendees	ACTIONS
2	Apologies for Absence Phil Clarke	
3	Safeguarding Update BD reported that an area of the notice board would be set aside for safeguarding information. Also see item 5 below	
4	Approval of Minutes Held The previous minutes were approved and signed	
5	Matters Arising from the Previous Minutes Item 3 Safeguarding (medical card) Item 7 Till Training Training will be continue with two dates to follow and till cards will be available in March Item 10 Website Update Work continuing Item 11 Competitions Report to be made available to the committee	Action Carried Forward to next meeting BD CS On going BD KC

	<p>Sponsorship Team Tracey Bellamy and Tony Maddison will continue in this role with direction from KC</p> <p>Social Media Manager BD and KC will continue to improve the club's social media presence but with added assistance from the BSG coordinator for social media Monica Gilibaro.</p> <p>Events Manager Gala planning will be needed soon with a firm commitment to proceed with charges and prize money agreed.</p>	
10	<p>Web Site Update Paul Sims wants to re-vamp the site and the committee gave approval for work to commence with help from KC.</p>	<p>Action BD/KC</p>
11	<p>Shirt Orders An initial order for 25 shirts is ready to be placed</p>	<p>Action BD</p>
12	<p>Watford & District Green Use 2026 The committee agreed to the request for the green to be used on 12th July and 26th July</p>	<p>Action BD / Tony Howard</p>
13	<p>Membership Renewal Renewal notices will be sent out to all club members by Rod Hattan immediately. A new member feedback session will be organised .</p>	<p>Action KC</p>
14	<p>County Portal Training Training sessions for AM and BD are in progress , then Paul Sims and Gary Fisher will need to be updated as to the new processes.</p>	<p>Action AM/BD</p>
15	<p>Coaching Fee Contribution Both AM and CS will have to pay the £160 per person coaching fee. The committee agreed to cover half these costs.</p>	<p>Action</p>
16	<p>Club Handbook The handbook will show a list of contents linked to source material. This will make the handbook easier to update going forward. Details of the new coaching programme will be available before the end of March for inclusion.</p>	<p>Action AM</p>

17	<p>Questions Raised by Members A confidential issue was discussed with feedback going back to the member.</p>	Action
18	<p>AOB AGM Minutes To be circulated Sponsorship Hansons (valuations) are to run a further session on February 20th and are very happy with continuing their sponsorship arrangement with the club BSG BSG members are to be invited to the club who will host the first of a series of sports club meetings. KC will continue with the relationship between the BSG and the club Coaching A pre-season event is to be held Viewing Area An improved area on the bank is planned for seated viewing across the green and has been priced into the budget.</p>	<p>Action BD</p> <p>KC</p> <p>AM</p> <p>KC</p>
19	<p>Next Meeting This is scheduled for Friday March 6th at 1.00pm</p>	